



St. Vincent de Paul Society of Lane County, Inc.

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## **Clothing Sorter**

Over the last 68 years, SVdP has grown from a volunteer-led non-profit to the largest human services agency in Lane County with more than 600 employees. Our mission is to assist the poor and those in need of consolation, seeking out and utilizing every resource. Being mindful of the sanctity and dignity of all, any charitable work that advances those goals is within the mission of SVdP Lane County.

St. Vincent de Paul of Lane County is looking for ambitious and hardworking individuals to add to our team!! We have full-time work available as a Clothing Sorter! Candidate must have great attention to detail, work hard and efficiently in a warehouse setting.

### **Responsibilities and Duties:**

- Sort multiple clothing containers and keep track of number counts of clothing at the same time
- Sort and hang 500 garments a day
- Sort and hang clothing in a fast and productive manner into various grades, sizes, and styles
- Proficiently and correctly check clothing items for defects
- Move and distribute clothing items to the proper location, rack, and tag bins
- Bend, push, pull, and move rolling carts full of clothing weighing up to 35 lbs.
- Stand, and repetitively move the upper body and arms for 8 hours
- Use pallet jacks and tagging guns
- Clean restrooms on a rotating schedule
- Maintain a clean workstation
- This list is not all-inclusive, and other duties may be assigned

### **Knowledge, Skills and Abilities:**

- Self-motivated, organized and work as part of a team
- Work in a fast-paced production/warehouse environment
- Strong verbal communication skills
- Stand for 8 hours
- Push and pull up to 35 lbs. continuously and 50 lbs. sometimes
- Pallet jack experience or learn how to use one

**Job Type:** Hourly. Full time.

**Wage:** Starts at \$15.00 per hour, raise to \$15.50 per hour after 12 months

**Schedule:** Monday through Friday, 8:00 a.m. - 4:30 p.m.

**Benefits:**

- Health, Vision, and Dental insurance offered at 90 days
- Employee Assistance Program
- Employee discount
- Flex time
- Vacation and holiday pay

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_