



Shipping and Receiving Associate

St. Vincent de Paul of Lane County is looking for ambitious and hardworking individuals to add to our team!! We have full-time work available as a Warehouse worker! Candidate must have great attention to detail, have the physical ability to work hard and efficiently in a warehouse setting.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Report to facilities manager
- Unload / process raw donations & goods
- Fill store loads for 12 stores
- Ability to effectively store merchandise
- Ability to offload furniture
- Ability to sort and have attention to detail
- Sort and move material in a fast and productive manner into various grades, sizes, and styles
- Ability to bend, push, pull, and move items weighing up to 35-50 lbs.
- Ability to stand, and repetitively move the upper body, and arms for 8 hours
- Use pallet jacks and forklift
- Maintain a clean work station

KNOWLEDGE, SKILLS AND ABILITIES

- Self-motivated, organized and ability to work as part of a team
- Ability to work in a fast paced production/warehouse environment
- Strong verbal communication skills
- Ability to stand for 8 hours
- Able to push and pull up to 35lbs
- Pallet Jack & Forklift experience or the ability to learn how to use one

Wage: \$17.50/Hr. Medical, Dental & Vision, paid time off, and employee discount after 3 months. Vacation after 12 months. Holiday pay after 3 months.

Schedule: 8:00AM-4:30AM, Mon-Fri

Signature: _____

Date: _____



St. Vincent de Paul Society of Lane County, Inc.

P.O. Box 24608, Eugene, OR 97402

www.svdp.us and on Facebook

Phone: 541-687-5820

Fax: 541-683-9423

Signature: _____

Date: _____