



**St. Vincent de Paul**

SOCIETY OF LANE COUNTY

## **Youth Support Specialist**

Eugene, OR 97408

Pay \$15.25 - \$18.00 per hour

### **Benefits**

- Health insurance
- Paid time off
- Dental insurance
- Vision insurance
- Employee discount
- Employee assistance program
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### **Job description**

Since 2018, the Youth House has been operated by SVdP of Lane County to improve long-term outcomes for teens in Lane County experiencing homelessness. The program facility features 13 small-efficiency apartments, large community space, community kitchen, laundry facilities, offices for casework services, computer lab and study area. We believe young people can transition from homelessness to healthy adulthood through education, the establishment of a network of caring adults, and by developing a foundation of skills and practices that cultivate healthy independence.

The Youth Specialists are responsible to help implement house programming, policies, and safety procedures; supervise youth residents; facilitate meals; meet directly with residents for check-ins; and provide direct assistance. This may include, but is not limited to: homework help, career exploration, modelling healthy communication and behaviors, teaching basic life-skills such as cleaning, cooking, and maintaining a consistent schedule that is conducive to success. Shifts: Day, Evening, and Overnight positions available

Advancement opportunities and premium pay for those with current Peer Support Specialist certification, bilingual, or QMPA/P status.

**JOB DUTIES**

## Safety and Security

- Ensure youth are home by curfew and abiding by quiet hours.
- Document compliance with program rules.
- Monitor Security Cameras and perform perimeter checks around the building.
- Provide de-escalation and access to crisis counseling as necessary.
- Effectively communicates and enforces program rules.
- Helps evacuate the building in the event of an emergency.
- Respond to emails from staff/community members in a timely manner.

## Health and Wellness

- Food prep: Coordinate with youth and volunteers to provide healthy meals.
- Coordinate with youth and volunteer groups to plan healthy recreational activities
- Model effective communication and problem-solving skills, using non-violent communication when applicable.
- Responsible for distributing medication and document compliance with medical treatment.
- Facilitates proper treatment and referral for health and mental health issues.
- Update shared SharePoint Log daily.

## Life Skill Development

- Provide homework help.
- Teaching time management and organizational skills
- Aid in career exploration and job search activities
- Teach healthy habits and meal preparation
- Assist youth in completing household chores, including laundry, and cleaning shared spaces and individual apartments.

- Work with youth to develop healthy financial habits and establish goals.
- Attend weekly house meetings with youth and all-staff meetings.
- Debrief weekly with PM, Stacey.

#### Necessary Skills:

- Demonstrated ability to work respectfully with families, including experience working with families in crisis or "at-risk" due to stressful life circumstances.
- Capacity to stay flexible under stress and maintain composure while multitasking in a fast-paced environment.
- Ability to work well with a team and stay calm in the face of crisis
- Teachable, open to learning.
- Self-motivated, and willingness to work independently.
- Detail-oriented
- Warm, welcoming presence combined with good boundaries.
- Nonjudgmental trauma-informed approach to a wide range of individuals and lifestyles.
- Familiarity with mental health symptoms and ability to de-escalate potentially dangerous situations.
- Demonstrate appropriate professional boundaries.
- Solid knowledge of community resources and/or a willingness to network and learn.

#### Necessary Qualifications

- College coursework in education, social work, or related field, or equivalent experience.
- Demonstrated experience in the social service sector. This can include working with individuals as in a home caregiver, mentor, or teacher.
- Must have current CPR/First Aid, Food Handlers Card, Mandatory Abuse and Neglect Training within 30-days.

- Ability to lift large items up to 50 pounds and perform light maintenance/cleaning as needed.
- Ability to bend, lift, and stand for hours at a time.
- Computer proficiency: basic knowledge of Word, Excel, and Outlook.

Preferred Skills:

- Bi-lingual Spanish/English
- Training in crisis-intervention, trauma-informed care, adolescent development, and mental health.
- Knowledge of motivational interviewing and other strength-based methodologies.
- Lived experience with housing insecurity, foster care, living independently as a youth, and/or overcoming barriers.

SVDP Youth House is a Drug Free Workplace (including marijuana). All employees must pass a criminal background check.

## HOW TO APPLY

**If you feel you are qualified and want to apply for this position submit a St. Vincent de Paul (SVdP) job application at <http://apply.svdp.us/>**

All employees and prospective employees of St. Vincent de Paul will receive equal employment opportunity without regard to race, color, religion, sex, age, national origin, disability or any other trait protected by applicable law. Promotions, transfers, training, compensation, benefits and all other employment considerations will be administered without regard to race, color, religion, sex, age, national origin, disability or any other trait protected by applicable law. Veterans are encouraged to apply.