

Waitlist Application must be completely filled out to be accepted and reviewed

Keep this page.

Frequently Asked Questions:

- Q. What happens once I turn in my completed waitlist applications?
- Your waitlist application will be reviewed to ensure it is completely filled out, your household meets occupancy standards and the income limits. A letter will be sent to the mailing address listed on the waitlist application notifying you of your waitlist application status (approval or denial)
- Q. How will I know when I get to apply for a unit?
- You will be contacted via the information provided on your waitlist application. (phone numbers, mailing address, and/or email address)
- Q. When would I need to update my information with the waitlist?
- Anytime you have a change of phone number, email address, mailing address.
- Q. How do I update my information?
- Call the waitlist department at 541-743-7164 to update your information.
- Q. Once I am contacted to apply for a housing unit, how long do I have to decide if I want to apply?
- You will be contacted via the information you provided and must respond within 5 days (counting weekends and holidays). Leaving a message on the intake person's phone line, does count as contacting us back. If you do not respond within 5 days, you will be removed from that waitlist.
- Q. Once I contact you back within the 5 days what happens?
- You will have to set up an intake appointment to fill out the application. The appointment needs to be set up within 2 weeks of contact confirming your interest in the unit.
- Q. What if I have case managers or other agencies I work with? Can you call them for me?
- We will call all the phone numbers listed on your waitlist application. Be sure to list the names and numbers of people you would like us to contact.

The Minimum Occupancy for bedroom sizes are:

SRO: 1 Person
Studio: 1 Person
1 Bedroom: 1 Person
2 Bedroom: 1 Person
3 Bedroom: 2 People
4 Bedroom: 3 People

The Maximum Occupancy for bedroom sizes are:

SRO: 1 Person
Studio: 2 Person
1 Bedroom: 3 Person
2 Bedroom: 5 Person
3 Bedroom: 7 People
4 Bedroom: 9 People

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This is your waitlist application packet. Please fill out this packet completely and do not remove any pages from this packet.

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Please mark the box next to the properties and bedroom sizes you are interested in.
If you do not see the property or bedroom size you want, that waitlist is not open at this time.

PROPERTY INFO <small>Rents are subject to change</small>	BEDROOM SIZE	Mark an 'X' by the one(s) you choose	How many waitlist apps are we accepting?	OFFICE USE ONLY
<u>EUGENE</u>				
Aurora Housing \$485 201-504 100 East 11 th Ave. Eugene OR 97401	Studio		22	Approved Denied
Aurora Housing \$561 201-504 100 East 11 th Ave. Eugene OR 97401	1		28	Approved
Aurora Housing \$686 201-504 100 East 11th Ave. Eugene OR 97401	2		33	Approved Denied
Bascom Village \$451 2410-2466 Park View 3060-3090 Matt Dr. Eugene OR 97408	1		27	Approved Denied
Bascom Village \$544 2410-2466 Park View 3060-3090 Matt Dr. Eugene OR 97408	2		31	Approved Denied

The waitlists will be open for 1 week (March 8th) or until lists meet capacity, whichever comes first. We will be distributing waitlist applications starting March 1st. Any application returned after March 8th or after a list has met capacity will be rejected.

*=Tenant pays all utilities (Water, Sewer, Gas (if applicable), Garbage and Electric)

No* = Tenant pays Electric and Gas (if applicable)

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<u>EUGENE</u>				
Bascom Village \$613 2410 -2466 Park View 2340-2342 Matt Dr. Eugene OR 97408	3		29	Approved Denied
Bascom Village \$680 2410 - Park View 2340-2342 Matt Dr. Eugene OR 97402	4		22	Approved Denied
Bagley Downs \$547 215- 285 East 19 th Ave. Eugene OR 97401	2		25	Approved Denied
Garfield Trailer Park \$495 120 N. Garfield Eugene OR 97402	Studio		20	Approved Denied
Garfield Trailer Park \$503 120 N. Garfield Eugene OR 97402	1		23	Approved Denied
Garfield Trailer Park \$630 120 N. Garfield Eugene OR 97402	2		17	Approved Denied
Garfield Trailer Park \$610 120 N. Garfield Eugene OR 97402	3		25	Approved Denied
Hope Circle \$643 302- 385 Hope Loop Eugene OR 97402	3		26	Approved Denied
Hilyard Terrace \$428 535-695 Betty Niven Dr. Eugene OR 97405	1		15	Approved Denied
Hilyard Terrace \$511 535-695 Betty Niven Dr. Eugene OR 97405	2		22	Approved Denied
Hilyard Terrace \$578 535-695 Betty Niven Dr. Eugene OR 97405	3		26	Approved Denied

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<u>EUGENE</u>				
Iris Place \$510 1531-1563 River Road Eugene OR 97404	1		28	Approved Denied
Iris Place \$610 1531-1563 River Road Eugene OR 97404	2		23	Approved Denied
Iris Place \$695 1531-1563 River Road Eugene OR 97404	3		35	Approved Denied
Lamb Bldg. \$482 201-409 1135 Hayes St. Eugene OR 97405	1		39	Approved Denied
Lamplighter \$480 190 East 24 th Ave. Eugene OR 97405	Studio		18	Approved Denied
Lamplighter \$493 190 East 24 th Ave. Eugene OR 97405	1		15	Approved Denied
Lamplighter \$590 190 East 24 th Ave. Eugene OR 97405	2		16	Approved Denied
Mac McDonald * \$482 1013-1086 Bennett Lane 2340-2342 Compton Eugene OR 97404	2		22	Approved Denied
Mac McDonald * \$547 1013-1086 Bennett Lane 2340-2342 Compton Eugene OR 97404	3		19	Approved Denied
Oakwood Manor \$538 1665 Oak Patch Road Eugene OR 97402	1		29	Approved Denied
Oakwood Manor \$640 1665 Oak Patch Road Eugene OR 97402	2		48	Approved Denied

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<u>EUGENE</u>				
Oakwood Manor \$734 1665 Oak Patch Rd. Eugene OR 97402	3		36	Approved Denied
Ross Lane \$562 2640-2652 Ross Lane 550-556 Helen St. Eugene OR 97404	2		29	Approved Denied
Ross Lane \$628 2640-2652 Ross Lane 550-556 Helen St. Eugene OR 97404	3		34	Approved Denied
Skinner's Butte \$474 335 W. 2 nd Ave. Eugene OR 97404	SRO Only 1 occupant Shared Kitchen		50	Approved Denied
Santa Clara Apts. \$497 120-194 Santa Clara Ave. Eugene OR 97404	1		45	Approved Denied
Santa Clara Apts. \$568 120-194 Santa Clara Ave. Eugene OR 97404	2		36	Approved Denied
Santa Clara Apts. \$627 120-194 Santa Clara Ave. Eugene OR 97404	3		42	Approved Denied
Stellar Apts. \$500 1535-1563 City View Street Eugene OR 97402	1		25	Approved Denied
Stellar Apts. \$598 1535-1563 City View Street Eugene OR 97402	2		52	Approved Denied
Stellar Apts. \$679 1535-1563 City View Street Eugene OR 97402	3		26	Approved Denied

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<u>SPRINGFIELD</u>				
Ash Meadows \$598 6903-6999 "A" St. Springfield OR 97478	2		23	Approved Denied
Ash Meadows \$726 6903-6999 "A" St. Springfield OR 97478	3		24	Approved Denied
Bluebelle \$535 249 South 41 st Place Springfield OR 97478	2		22	Approved Denied
Bluebelle \$623 249 South 41 st Place Springfield OR 97478	3		29	Approved Denied
J Street \$507 1095-1101 "J" St. Springfield OR 97477	Studio		17	Approved Denied
J Street \$562 1095-1101 "J" St. Springfield OR 97477	1		20	Approved Denied
J Street \$825 1095-1101 "J" St. Springfield OR 97477	2		15	Approved Denied
Myrtlewood \$595 1072 Main St. Springfield OR 97477	1		29	Approved Denied
Mill Street \$423 465 Mill St. Springfield OR 97477	SRO Only 1 occupant Shared Kitchen		35	Approved Denied
Royal Bldg. \$505 509 Main St. Springfield OR 97477	1		35	Approved Denied

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<u>JUNCTION CITY</u>				
Alona Place \$522 1150 West 1 st Ave. Junction City OR 97448	1		19	Approved Denied
Alona Place \$638 1150 West 1 st Ave. Junction City OR 97448	2		32	Approved Denied
Alona Place \$739 1150 West 1 st Ave. Junction City OR 97448	3		24	Approved Denied

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<u>COTTAGE GROVE</u>				
Corey Commons \$567 2000-2075 South 8 th Street Cottage Grove OR 97424	2		15	Approved Denied
Corey Commons \$641 2000-2075 South 8 th Street Cottage Grove OR 97424	3		30	Approved Denied
OMER \$438 17 North 6 th Street Cottage Grove OR 97424	Studio		28	Approved Denied
OMER \$438 17 North 6 th Street Cottage Grove OR 97424	1		23	Approved Denied

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<u>HARRISBURG</u>				
Sommerville Apts. \$653 885 Sommerville Loop Harrisburg OR 97446	2		35	Approved Denied
Sommerville Apts. \$745 885 Sommerville Loop Harrisburg OR 97446	3		21	Approved Denied

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<u>VENETA</u>				
Heather Glen \$505 25016-25028 Heather Glen Court Veneta OR 97487	1		21	Approved Denied
Heather Glen \$651 25016-25028 Heather Glen Court Veneta OR 97487	2		24	Approved Denied
Heather Glen \$701 25016-25028 Heather Glen Court Veneta OR 97487	3		17	Approved Denied

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Head of Household: _____				
First		Last		
Mailing Address: _____				
Street		City	State	Zip
Is it ok to leave a detailed message at the below contacts? YES NO				
Phone: _____		Message Phone: _____		
Case Manager: _____		Case Manager Phone: _____		
Alternate Contact: _____		Alternate Contact Phone: _____		
Email Address: _____				

Household Composition

☐ Check if you have chosen not to disclose the race and ethnicity of the household members.

RACE CODES:

White = 1

Black/African American = 2

American Indian/Alaska Native = 3

Asian = 4

Native Hawaiian/Other Pacific Islander = 5

ETHNICITY CODES:

Hispanic or Latino = 1

Not Hispanic or Latino = 2

Not Disclosed/Missing Information = ND

	Full Legal Name	Relationship to Head of Household	Age	Sex (M or F)	Race (see above)	Ethnicity (see above)	Gross Monthly Income Amount
1)		SELF					\$ Monthly
2)							\$ Monthly
3)							\$ Monthly
4)							\$ Monthly
5)							\$ Monthly
6)							\$ Monthly
7)							\$ Monthly

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Has anyone that is going to be living the unit, ever lived in St. Vincent de Paul Housing before? ☐ Yes ☐ No

If yes, where (property name and unit) and when (year)? _____

List Head of Household: _____

List all household members that were 17 years or older: _____

Please list any special needs your household may require in our housing (example: bars in the bathroom, ramps, downstairs, no stairs, upstairs, etc.) : _____

I/we certify that the information given to St. Vincent de Paul on the household composition, student status, household income & assets is accurate and complete to the best of my/our knowledge and belief. It is further understood I/we must immediately report any changes in household composition to St. Vincent de Paul. It is understood and agreed that failure to report changes and/or submitting false statements of information is grounds for denial of housing and/or eviction.

BY SIGNING BELOW I/WE CERTIFY THAT ALL INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY/OUR KNOWLEDGE.

Signature of Applicant

Printed Name of Applicant

Date

Signature of Applicant

Printed Name of Applicant

Date

The person named below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's regulations implementing Section 504 (24 CFR Part 8 dated June 2, 1988)

Name: Ilse E. Voice: 541-687-5820

Address: 2890 Chad Drive / P.O. Box 24608 Eugene, OR. 97402 TTY: 711

St. Vincent de Paul does not discriminate against any person on the basis of race, color, religion, sex, disability status, familial status, national origin or marital status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.

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Received Date/Time: _____ (Initial's)

Annual Income: _____ Annual Income Limit: _____

Date letter was mailed: _____ By: _____ (Initial's)

