Youth Specialist

Eugene, OR
Part-time, Temporary

Temporary Part-Time (between 16 and 30 hours per week)

Start Date June 24th 2019 to September 1, 2019

Shifts:

- Evening Shift: Tuesday; 4-10:30pm
- Weekend Shift: Saturday; 10:00 am to 8:00 pm
- On-call shifts: as needed to cover other staff.
- Potential for more hours and shifts in September!

The Youth Specialists are responsible to help implement house programming, policies, and safety procedures; supervise youth residents; facilitate meals; meet directly with residents for check-ins; and provide direct assistance. This may include, but is not limited to: homework help, career exploration, modelling healthy communication and behaviors, teaching basic life-skills such as cleaning, cooking, and maintaining a consistent schedule that is conducive to success.

Background
SVDP Youth House is as Transitional Housing Program for 16-18-year-old unaccompanied homeless youth engaged in secondary education with Wrap-Around case management support, skill building, and personal development in addition to stable housing.

The position is located at SVDP Youth House in Eugene.

We are a program of St. Vincent de Paul Society of Lane County.

Equal Opportunity Employer. **We are a drug-free workplace.** We test for everything including marijuana.
JOB DUTIES

Safety and Security

• Ensure youth are home by curfew and abiding by quiet hours.
• Document compliance with program rules.
• Monitor Security Cameras and perform perimeter checks around the building.
• Provide de-escalation and access to crisis counseling as necessary.
• Effectively communicates and enforces program rules.
• Helps evacuate the building in the event of an emergency.
• Respond to emails from staff/community members in a timely manner.

Health and Wellness

• Food prep: Coordinate with youth and volunteers to provide healthy meals.
• Coordinate with youth and volunteer groups to plan healthy recreational activities.
• Model effective communication and problem-solving skills, using non-violent communication when applicable.
• Responsible for distributing medication and document compliance with medical treatment.
• Facilitates proper treatment and referral for health and mental health issues.
• Update shared SharePoint Log daily.

Life Skill Development

• Provide homework help.
• Teaching time management and organizational skills
• Aid in career exploration and job search activities
• Teach healthy habits and meal preparation
• Assist youth in completing household chores, including laundry, and cleaning shared spaces and individual apartments.

• Work with youth to develop healthy financial habits and establish goals.

• Attend weekly house meetings with youth and all-staff meetings.

• Debrief weekly with Program Manager or Assistant Program Manager.

**Necessary Skills:**

• Demonstrated ability to work respectfully with youth and families, including experience working with families in crisis or "at-risk" due to stressful life circumstances.

• Capacity to stay flexible under stress and maintain composure while multitasking in a fast-paced environment.

• Ability to work well with a team and stay calm in the face of crisis

• Teachable, open to learning.

• Self-motivated, and willingness to work independently.

• Detail-oriented

• Warm, welcoming presence combined with good boundaries.

• Nonjudgmental trauma-informed approach to a wide range of individuals and lifestyles.

• Familiarity with mental health symptoms and ability to de-escalate potentially dangerous situations.

• Demonstrate appropriate professional boundaries.

• Solid knowledge of community resources and/or a willingness to network and learn.

**Necessary Qualifications**

• College coursework in education, social work, or related field, or equivalent experience.

• Demonstrated experience in the social service sector. This can include working with individuals as in a home caregiver, mentor, or teacher.
- Must have current CPR/First Aid, Food Handlers Card, Mandatory Abuse and Neglect Training within 30-days.

- Ability to lift large items up to 50 pounds and perform light maintenance/cleaning as needed.

- Ability to bend, lift, stand for hours at a time.

- Computer proficiency: basic knowledge of Word, Excel, and Outlook.

**Preferred Skills:**

- Bi-lingual Spanish/English

- Training in crisis-intervention, trauma-informed care, adolescent development, and mental health.

- Knowledge of motivational interviewing and other strength-based methodologies.

- Lived experience with housing insecurity, foster care, living independently as a youth, and/or overcoming barriers.

**Application Details:**

Application deadline: Accepting now until position filled.

Please email letter of interest, resume, 2 references, and SVDP application to https://apply.svdp.us/

SVDP Youth House is a Drug Free Workplace (including marijuana). We test. All employees must pass a criminal background check.